



**Notice of
Annual General Meeting (AGM) of the Australian Coastal Society**

12:35pm (NSW time), Wednesday 8 November 2017

Shoal Bay Country Club, Port Stephens

Agenda

1. Welcome
2. Apologies
3. Minutes of 2016 AGM and matters arising
4. Report from the Chairman of ACS
5. Treasurer's report
6. Membership report
7. Communications
8. Report from conveners of state branches
9. Any other business

Current Board

Executive

Peta Leahy (Chairman)
Geoff Wescott (Vice Chairman)
Nick Harvey (Vice Chairman)
Tom Fitzgerald (Secretary)
Greg Stuart (Treasurer)
John Hudson (Communications)
Dave Anning (Membership)

State Chapter Conveners

Sue Mudford (Victoria)
Joanne Ludbrook (Western Australia)
Jemma Purandare (Queensland)
Kurt Laboyrie (New South Wales)
Chris Rees (Tasmania)
Bev Clarke (South Australia)



**AUSTRALIAN COASTAL SOCIETY (PTY LTD)
ANNUAL GENERAL MEETING**

12:55pm, 8 November 2017

Star Room, Shoal Bay Country Club, Port Stephens, NSW

In attendance:

Board: Nick Harvey (NH – by Skype), Greg Stuart (GT – by Skype), Chris Rees (CR – by Skype)

Patron: Bruce Thom (BT)

Members and Observers: John Hudson (JH), Kurt Laboyrie (KL), Jo Ludbrook, Tom Fitzgerald (TF), Doug Lord, Geoff Withycombe, Ray Massie, Derek van der Bracht

1. Welcome. BT opened the meeting at 12:55 pm and invited attendees to introduce themselves.
2. Apologies were noted from Peta Leahy (PL), Dave Anning (DA), Sue Mudford, Geoff Wescott, Jo Ludbrook, Jess Berryman, Jemma Parandare

Minutes of the previous AGM held in Melbourne 2016 were tabled. NH raised one minor error with the minutes to be corrected in relation to the mention of the Robe Workshop (Section 8 Report from State Chapters). Workshop was held in November 2016 and the text needs to be edited to read “.....a coastal workshop in Robe (South Australia) next month (November 2016)”. NH commented that the Robe workshop was well attended and successful.

The change was noted and an undertaking made to correct the minutes. Subject to this change, the minutes were accepted as a true and accurate record.

Moved: NH, **Seconded:** TF

CARRIED

3. CHAIRMAN’S REPORT. BT tabled, read the Chairman’s report and recommended the report be noted and accepted. A copy of the report is attached to these minutes (Attachment A).

Moved: NH, **Seconded:** JH

CARRIED

4. TREASURER’S REPORT. BT tabled the Treasurer’s Report and the Independent Auditor Report prepared by Peter M Wilde & Associates for the Australian Coastal Society financial statements for the year ended 30 June 2017. GS spoke to the Treasurer’s Report and addressed questions from attendees on past year expenditure and income in relation to sponsorship for conferences, membership fees and web site upgrade. GS noted higher activity of ACS over the past year in relation to conference sponsorship and communications (web site upgrade) had led to a draw down of the ACS cash reserves.



BT called for the Treasurer's Report to be accepted.

Moved: KL, **Seconded:** NH

CARRIED

GS discussed the Independent Auditor's report and recommended it be accepted.

Moved: GS, **Seconded:** TF

CARRIED

5. MEMBERSHIPS REPORT

Tabled and attached as Attachment B. NH spoke to main points of report.
BT sought the meeting acceptance of the report.

Moved: NH, **Seconded:** KL

CARRIED

6. COMMUNICATIONS REPORT.

Verbal report given by JH. Main focus of Communications Manager has been supporting the day to day communications of the ACS through website and social and upgrading the existing website. The upgraded website will provide a better system for the centralised management of memberships fees and benefits. New site would also include a member's section for their access to curated content such as past conference programs and papers. The site is undergoing final testing and is expected to be launched in November 2017.

7. REPORTS FROM STATE CHAPTERS

No formal reports received.

CR noted progress of preparations for the next Coast to Coast conference in Tasmania, April 2018. Difficulty in getting sponsorship for conference is a challenge, around 80 papers have been submitted and a draft program should be available this month. BT undertook to highlight the Coast to Coast conference in his closing remarks to attendees at the NSW 2017 coastal conference.

8. ELECTIONS

BT noted elections will be held at the Tasmania Coast to Coast Conference in April 2018.

GS mentioned the ACS audited financial year accounts will not be available in April 2018 and an extraordinary meeting will need to be held in late 2018 to review and accept accounts. Details of when this meeting is to be held can be decided in April 2018.

9. OTHER BUSINESS

Kurt Laboyrie has accepted an invitation to participate as an ACS representative on the NSW Marine Estate Draft Management Strategy review.

Meeting closed at 1:25 pm

Minutes recorded by John Hudson, ACS Communications